



Northeast Wisconsin Masonic Center

525 N. Taylor
Green Bay, WI 54304

BUILDING BOARD MEETING MINUTES

July 16, 2007

July Meeting: Called to order at 6:35 by Larry Zochert

Prayer: Rusty Mitchell

Members Present: Larry Zochert, Gerald Brebner, Sammie Mc Donald, Barry Siewert, Gary Shriver, Don Kiernan, Rusty Mitchell, Brad Ottum, Rollie Wozniak

Members Absent: Bill Mueller

Minutes: Minutes from June meeting were approved as submitted.

Treasurer's Information: June Report and January through June breakdown were approved as submitted. Larry Z. will talk to Associated Bank on the reduction in the investment account.

Old Business:

Exterior Square and Compass Sign – July 30th the sign will be put back up.

Plumbing, Mortar and Roof Repairs – Within 2 weeks the plumbing and mortar work will be done. The roof was inspected and is ok.

Microphones in Blue Lodge Room – Tabled to next meeting

Legal Counsel for Various Legal Questions – NEWMC Inc. is the owner of the building. If the building is sold, the money is returned to the donors in the same proportion as the donations. If a Lodge is moves out, the money no longer is given to that lodge. If the Lodge is open, the money goes towards support of the Lodge. If all the Lodges are disbanded, the money goes to the Shrine Hospitals.

Fire Inspection – Box has been installed and Gerald B. will contact Fire Dept.

Insurance – Jim B. requested a copy of the insurance policy. Larry Z. to get him one.

2007 Goals and Maintenance Plans Discussed:

1) Landscaping & Property Clean up: There was a discussion of the options and costs: South side - \$5,000 includes pruning, removing dead stuff, mulch, about 40 plants, North side - \$2,500 + Retaining Wall - \$1,650, Front side - \$2,000, South side - \$5,000. Tabled until next meeting where the costs will be discussed and additions will be added to next year's budget.

2) Repairs needed for rental of building. No discussion.

- 3) Lodge Room carpeting – Larry Z. will talk to Jeff Harrison and others for quotes – Jeff is still working on quote.
- 4) Parking lot seal coat priority this summer – A motion was made by Rusty M. to approve repairing the asphalt this year. The motion was seconded and passed. Brad O. will schedule.
- 5) Lobby upgrade – Tabled until later in the year
- 6) Installing Lever Handles on lobby doors and a number of other doors throughout the building.
- 7) Difibrulator Equipment Maintenance – We have 1 year left so note in January 2008 to order new one.

New Business:

Insurance – Jim B. requested a copy of the insurance policy. Larry Z. to get him one

Web Domain Name – A motion was made by Brad O. and seconded to reimburse Gerald B. \$60 for the domain name and the hosting. It passed. Gerald B. would also like to add pictures to website.

Elevator Permit – Inspection shows the main drive belts need to be replaced. Gerald B. will get quotes.

Boiler Contract – Johnson Controls' contract is up the end of 2007. Rusty M. will contact them for renewal and report at the next meeting.

Fire Alarms - Rollie will check the fire alarms and show Gerald B. the procedure and sign off on clipboard.

2008 Rents - need to be set and budget needs to be worked on before more repairs and maintenance can be scheduled.

Gerald B. will contact Bill M. as to his desire to stay on the Board.

NEXT MEETING will be August 20th, 2007 @ 6:30

Adjourned: 7:50 PM

Respectfully submitted by: Sammie McDonald