



Northeast Wisconsin Masonic Center

525 N. Taylor
Green Bay, WI 54304

BUILDING BOARD MEETING MINUTES

JUNE 18, 2007

June Meeting: Called to order at 6:36 by Larry Zochert

Prayer: Larry Zochert

Members Present: Larry Zochert, Gerald Brebner, Sammie Mc Donald, Barry Siewert, and Gary Shriver

Members Absent: Bill Mueller, Don Kiernan, Rusty Mitchell, Brad Ottum, and Rollie Wozniak

Minutes: Minutes from May meeting were approved as corrected

Treasurer's Information: April and May submitted and approved.

Old Business:

Summer Lawn Maintenance – Gerry B. will discuss lawn care maintenance needs with Total Care.

Exterior Square and Compass Sign – Quick Signs is ready and will contact Brad O. or Rollie W. to pick up acrylic piece to match.

The Rental Report – Per his request, Jim Byrnes is being removed from the committee.

Plumbing, Mortar and Roof Repairs – Bob V. has been talked with about the repairs and Rusty M. will report next meeting.

Microphones in Blue Lodge Room – Tabled to next meeting

Legal Counsel for Various Legal Questions – Articles of Incorporation from the state does not show ownership so Gary S. will contact Brown County and Guy G.

Fire Inspection – Larry Z will install Key Box on June 21.

2007 Goals and Maintenance Plans Discussed:

Landscaping & Property Clean up: Barry S. did walk property with Tom Pinney and received a general landscape clean-up plan. We need to answer the question on once it is done who will be responsible for the care of the plants? Gerry B. will talk to Total Care and Barry S will get other quotes. Also, Barry S. and may be other board members will meet with Tom P. and get a detailed plan of plantings.

Repairs needed to make building more desirable as a rental - Three quotes were presented by Larry Z. totaling \$10,000 including locks, missing door, and sensaguards.

Lodge Room carpeting – Larry Z. will talk to Jeff Harrison and others for quotes.

4) Parking lot seal coat priority this summer – Brad has the one estimate of \$3495.00, Larry Z. to get another quote before July meeting.

Lobby upgrade – @ least get estimates for new furniture; Tabled until later in the year

Installing Lever Handles on lobby doors and a number of other doors throughout the building:
Discussed above under 9-2.

Look at annual maintenance for the defibrillator equipment – Only maintenance issue is to replace the battery every 3 years. We have 1 year left so note in January 2008 to order new one.

New Business:

Calendar - Gerald B. will be keeping the Building Calendar. A letter was put in all mailboxes on June 17.

Fire Inspection – Gerry B. will call Fire Dept. and set up appointment.

Elevator Permit – Larry Z. will check on.

Boiler Contract – Johnson Controls' contract is up the end of 2007. Rusty M. will contact them for renewal and report at the next meeting.

NEXT MEETING will be July 16, 2007 @ 6:30

Adjourned: 7:26 PM

Respectfully submitted by: Sammie McDonald