



Northeast Wisconsin Masonic Center

525 N. Taylor
Green Bay, WI 54304

BUILDING BOARD MEETING MINUTES

MARCH 19, 2007

March Meeting: Called to order at 6:35 by Larry Zochert

Prayer: Larry Zochert

Members Present: Larry Zochert, Don Kiernan, Gerald Brebner, Gary Shriver, Rollie Wozniak, Rusty Mitchell, Sammie Mc Donald

Members Absent: Barry Siewert, Bill Mueller, and Brad Ottum

Minutes: Minutes from February meeting were approved as read

Treasurer's Report: Approved. It was decided to have Joe Chilcote bring a bid to change phone service from AT&T to Vonage phone and cable service to be discussed at the next meeting.

Old Business:

Joe Chilcote's updating the office work is continuing. Thanks to Joe for chair donation. File cabinets have been moved. Motion made and passed to spend up to \$200 for supplies to finish off above the cabinet.

Summer Lawn Maintenance – Bids will be gotten by Brad O and Gerry B and shared via email. Decision needs to be made at next meeting.

Exterior Square and Compass Sign – Tabled until spring when Brad will follow up.

Report – Rental Committee reported on the highlights of their study. As a result – Larry Z will look at securing different spaces of the building, Barry S. will look into getting the necessary exit lights, marketing plan will be drawn up by Joe C. Additional items that will need to be looked at are general maintenance of building, kitchen repairs, and supervision during the event.

Plumbing, Mortar, and Roof Repairs – Rusty M to contact Bob Vander Leest.

Insurance – Larry Z will contact Guy Gooding.

Window Washing and Repairs – Done and bill submitted this meeting.

Microphones in Blue Lodge Room – Ones in East still having trouble-Joe C. to check on.

Legal Counsel for Various Legal Questions – Gary S will contact State of WI for info.

Letter concerning clean up has been sent to groups and posted downstairs.

Fire Inspection – Key Box – Larry Z. and Joe C. will have installed by next meeting.

New Business:

2007 Goals and Maintenance Plans Discussed:

- 1) Landscaping & Property Clean-up-Assigned to committee.
- 2) Repairs needed to make building more desirable as a rental –assigned above.
 - 3) Lodge Room carpeting – Jeff Harrison to get costs
 - 4) Parking lot seal coat priority this summer-Assigned to committee.
 - 5) Lobby upgrade – @ least get estimates for new furniture-On Hold
- 6) Installing Lever Handles on lobby doors and a number of other doors throughout the building-Changed
- 7) Look at annual maintenance for the defibrillator equipment-next meeting.

NEXT MEETING will be April 16, 2007 at 6:30.

Adjourned: 8:01 PM

Respectfully submitted by: Sammie McDonald