



*Northeast Wisconsin Masonic Center*

525 N. Taylor  
Green Bay, WI 54304

## BUILDING BOARD MEETING MINUTES

MAY 21, 2007

May Meeting: Called to order at 6:30 by Larry Zochert

Prayer: Larry Zochert

Members Present: Larry Zochert, Gerald Brebner, Don Kiernan, Brad Ottum, and Gary Shriver

Members Absent: Bill Mueller, Sammie Mc Donald, Rusty Mitchell, Rollie Wozniak, and Barry Siewert

Guest: Jim Byrnes, PGM

Minutes: Minutes from April meeting were approved as read

Treasurer's Information: Approved as submitted.

Old Business:

Summer Lawn Maintenance – Grass has been cut several times; however, do we want to limit the number of times? Board agreed cutting the grass needs to be done once a week.

Exterior Square and Compass Sign – Brad informed the Board there is no update.

The Rental Report – Jim Byrnes requested his name be removed from rental committee. No other reports or updates were given. Gerald will look for the missing basement (fire) door. Gerald will draft a letter to all organizational bodies using the building concerning their kitchen cleaning responsibility.

Plumbing, Mortar and Roof Repairs – Tabled to next meeting

Insurance - Tabled due to no new information

Microphones in Blue Lodge Room – Tabled to next meeting

Legal Counsel for Various Legal Questions – Gary has ordered Articles of Incorporation from the state and hopes to have them by next meeting

Fire Inspection – Key Box has been purchased; Joe Chilcote will contact Fire Dept to install the box, hopefully by next meeting

2007 Goals and Maintenance Plans Discussed:

- 1) Landscaping & Property Clean-up: Tabled due to Barry's absence
- 2) Repairs needed to make building more desirable as a rental were discussed as above
  - 3) Lodge Room carpeting – @ least get estimates: Tabled due to Bill's absence
  - 4) Parking lot seal coat priority this summer – Brad reported an estimate of \$3495.00
  - 5) Lobby upgrade – @ least get estimates for new furniture; Tabled until later in the year
- 6) Installing Lever Handles on lobby doors and a number of other doors throughout the building: Tabled
  - 7) Look at annual maintenance for the difibulator equipment; Tabled due to no report

New Business:

Gerald volunteered to keep the building calendar updated.

NEXT METTING will be June 18, 2007 @ 6:30

Adjourned: 8:00PM

Respectfully submitted by: Gary Shriver