



Northeast Wisconsin Masonic Center

525 N. Taylor
Green Bay, WI 54304

BUILDING BOARD MEETING MINUTES

October 15, 2007

Meeting: Called to order at 6:35 by Larry Zochert

Prayer: Rusty Mitchell

Members Present: Larry Zochert, Bill Mueller, Sammie Mc Donald, Barry Siewert, Gary Shriver, Don Kiernan, Rusty Mitchell, Brad Ottum, Gerald Brebner Rollie Wozniak

Members Absent: Rollie Wozniak

Minutes: Minutes from September meeting were approved as submitted.

Treasurer's Information: The September report was discussed and approved as submitted.

Old Business:

Exterior Square and Compass Sign – The sign was repaired but the bottom part is faded. Bill M. will hire a man to paint to match. - Tabled to next meeting.

Plumbing, Mortar – Needs to be done within the next 2 months – no report

Microphones in Blue Lodge Room – No report – Gerry B. will contact someone to look at.

2007 Goals and Maintenance Plans Discussed:

- 1) Landscaping & Property Clean up-Done. Retaining walls will be done this week. Additional money will be budgeted next year for maintenance.
- 2) Repairs needed for rental of building. No discussion.
- 3) Lodge Room carpeting – Letter to Bodies was approved and will be distributed. Bill Mueller will head the committee to work on the Lodge Room carpeting. Committee members are needed.
- 4) Lobby Upgrade – Tabled until 2008. Thank you letter will be sent to Mike Belongia and his parents for the donation of lobby furniture.

Elevator Permit – Parts not needed.

Johnson Controls Contract – Rusty M. reported on the contract and what it includes. The annual renewal rate will be up between 3-5%. Follow-up will be done to see if we can renew for 3 years at a locked in rate. Gerry B. will check to see if clock needs to be adjusted for Daylight Savings time.

Downstairs Floors – The floors were done at below budget amount. One problem noted that there was some water leakage into the library. Bill M. will follow up with cleaning company to fix.

Appliance Repairs – Repairs were done on the stove and fridge except a new knob still needs to be put on the stove and the dishwasher needs to be de-scaled.

2008 Rents – Bill M. will contact Packerland Visitors Bureau and Rock Gardens to see what need there is for rental of the center during the week. He will report next meeting.

C. Lawton Chapter OES has offered to donate handrails on outside of east. This was approved and they will be installed in October. Bill M. to have a nameplate made.

Election Letter – The letter was sent out to all the Bodies along with the request to have their head counts in by Nov. 19th.

New:

Whiteboard and Markers for Office Wall – He was requested by Tom Turner for meetings. Gerry B. will look into it.

Gerry B. to have 2 quotes for Snowplowing for the next meeting.

New Landscaping Company – Will need 10-12 yards of stone for retaining wall. The cost is approximately the savings on the floor cleaning. The motion was made, seconded and passed to spend up to \$300 for the white stone.

NEXT MEETING will be November 19th, 2007 @ 6:30 and is the Election Meeting.

Adjourned: 7:10 PM

Respectfully submitted by: Sammie McDonald